

TATA CONSULTANCY SERVICES

TATA CONSULTANCY SERVICES LIMITED –CERTIFYING AUTHORITY
LILA DIGITAL & ENVIRONMENTAL SOLUTIONS Pvt.Ltd. - REGISTERING AUTHORITY
REQUEST FORM FOR CLASS-2 CERTIFICATE

Affix recent passport-size photograph of the applicant. Applicant to sign across the photograph.

User Type-Individual

Instructions: Items marked with * are mandatory.

Validity of DSC * 6 Months 1 Years 2 Years

GENDER * Male Female

Name *
(Full Name)

<i>(First Name)</i>	<i>(Middle Name)</i>	<i>(Last/Surname)</i>

E-MAIL ADDRESS * (Mandatory -a valid and active email ID that is accessed frequently)

Residential Address *

City*	<input type="text"/>	State*	<input type="text"/>	PIN Code*	<input type="text"/>
Country*	<input type="text"/>	Ph. NO*	<input type="text"/>	Mobile No*	<input type="text"/>

Documents Check List * (Attested Copies of following Documents must be provided to TCS-CA for ID & Address Proof)

Identity and Residence

Passport		Driving License	
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Identity

PAN Card		Driving License	
Bank Passbook with Photo		Passport	
ID Card Issued by Govt.			

Residence

Latest Telephone Bill		Driving License	
Latest Bank Statement		Passport	
Latest Electricity Bill			

Instructions

- All subscribers are advised to read Certificate Practice Statement of CA.
- The Certificate shall be downloaded onto same Computer/ Hardware which is used during Enrollment.
- The Certificate must not be shared with others or used by them on your behalf.
- If you loose Key Pair, you shall inform RA Administrator and apply for Revocation of Certificate.
- After placing the online request following things should not be carried out until successful installation of Certificate
a) Formatting of Computer b) Deletion of User Account c) Up gradation of IE or Windows OS
- Application form must be submitted in person, incomplete forms are liable to reject.

Applicant Declaration:

I hereby confirm that I Have read and understood the above instructions and will follow the above instructions for obtaining and using the Digital Signature Certificate.

Date: _____
Place: _____ Signature of Applicant

RA Declaration:

I hereby confirm that I have received and verified the documents submitted by the subscriber

Date: _____
Place: _____ Signature of RA Office

The certificate Request Form and the Document Checklist along with all the supporting documents have to be forwarded to the Registration Authority Office at the following address

LILA DIGITAL & ENVIRONMENTAL SOLUTIONS PVT. LTD.

1st Floor, Rani Pramila Arcade, 18th June Road, Panaji, Goa- 403 001.

Ph.No.: 0832 - 2426250 / 52, 6653250, 9370565877, 9420768632

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